

Hinxton Parish Council: Minutes of Meeting held 13th October 2025

Present:

Ceri Williams- Chair
 Sarah Robinson- Vice Chair
 Mike Boagey
 Chris Elliott
 Hugh Taylor
 Anne Charteris-Clerk
 Cllr McDonald
 Members of the Public: 5

	Part 1 : Non confidential information.
2510/0 1	To receive and approve apologies for absence: None
2510/02	To receive members' declaration of interest for items on this agenda CW- Hunts Lane, Chris Elliott -Weir
2510/03	To sign and approve minutes of meeting dated 8th Sept 2025 The Minutes were approved and signed off.
2510/04	Exclusion of the Public. To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded.
2510/05	Report from South Cambridgeshire District Councillor P McDonald. Full report can be found on the website but in brief: Greater Cambridge Local Plan update The emerging Greater Cambridge Local Plan has been in development since 2020, when the First Conversation consultation took place. A major consultation on the First Proposals took place in 2021, and the results from this were published in 2022. Progress since then has been slowed by uncertainty in the planning of water supply and transport funding. A draft Local Plan has been in preparation during 2025 and a public consultation on the draft is expected to run from 1 December 2025 to 30 January 2026. More detail on the timetable and the many considerations involved in preparing the Local Plan is available here. JPAG Meeting1 Report Sept 2025.pdf Planning Application queries The Greater Cambridge Planning authority processes well over 3000 planning applications every year. Most of these applications run smoothly, and the average time to determine applications has fallen significantly over the past two years. However, occasionally there are problems with the handling of planning applications. Concerns about the planning application process should initially be referred to the application case officer, whose name is listed on the application and whose contact details can be found here Development management area teams (we are in Area Team West). Local Climate Action Conference The Council is hosting its third annual Local Climate Action Conference on Friday 17 October from 12pm to 5pm at Storey's Field Centre, Eddington. This event is open to parish councils, community groups, charities and anyone interested in tackling climate change and enhancing biodiversity. SCDC Local Climate Action Conference 2025 - RSVP Form Mental health support for the community There is a new partnership between the council and Cambridgebased charity Cogwheel Counselling to offer free counselling support sessions to council tenants. Cogwheel Counselling also offers

support more broadly within the community, including free counselling sessions for people on very low income.

Service Support Grants

Increased Funding of £300k is available for community projects in the coming year in Service Support Grants, increased from £167k last year, to help address the growing pressure faced by the voluntary, community and social enterprise sector. The grant is aimed at mental health support, advice services, community transport and other community services. Its aim is to empower local groups that deliver vital services to South Cambridgeshire residents, reaching those most in need and to help build inclusive, resilient communities. The application window is open until 5pm on Friday 31 October.

[South Cambs District Council: £300,000 available to support community services in South Cambridgeshire](#)

Consultation on Climate and Nature Strategy

A consultation is open on the District Council's Climate and Nature Strategy for 2026– 2030. We have set out a transformative vision for a region where nature thrives, the air and rivers are clean, communities are resilient to the changing climate, and future generations can flourish. The consultation closes on 5 November.

[Project: Climate and Nature Strategies | South Cambridgeshire District Council](#)

Community Gritting Scheme , this is a scheme where Local volunteers can help to keep their community moving in freezing weather. Under this scheme, the parish or town council decides on specific routes in their area which are important to the local community and agrees them with the county council

For further information please see our web page:

<https://www.cambridgeshire.gov.uk/residents/travel-roads-and-parking/roads-and-pathways/gritting-roads-cycleways-and-paths/help-with-gritting-and-clearing-snow/>

HAF Fund

The Holiday Activities and Food programme is set to continue until 2029, providing thousands of children in Cambridgeshire with food and fun during school holidays.

The Government has announced it will continue to fund the programme across England for a further three financial years, meaning that families in Cambridgeshire will continue to benefit from the scheme until March 2029.

Schools Appeals Panels

We are looking for people to join our independent School Appeal Panels, as volunteers are urgently needed to hear appeals when children are not offered a place at their preferred school.

All parents or carers have the right to appeal to an independent panel. As a panel member you will hear cases where parents or carers wish to appeal a decision made by Cambridgeshire County Council or a school. You will listen carefully to all sides, ask questions to fully understand the facts, and work with other panel members to reach a fair and lawful decision.

Anyone interested in applying or who would like an informal chat about the role should contact Clare.cronk@cambridgeshire.gov.uk or visit our webpage at [School admission appeals panel volunteering | Cambridgeshire County Council](#)

2510/06

Updates

a. Wellcome Trust Campus Development. Nothing much to discuss this time, there have been queries regarding the large pile of earth on the site. Noise, dust and movements are closer to the village than expected. There is a Community Liaison Group meeting on the 15th where these issues will be raised.

b. Village Hall extension. The next amount of Sec 106 money has now been received. Results of the survey re the cladding were given- most people preferred the horizontal cladding. Councillors are looking at other funding grants such as Green Heat and renewable energy options.

c. Wetlands Committee. Clerk has not received any Minutes from the Wetlands group.

	d. Playground. Seesaw replacement or repair? Quotes received in the region of £5,000 to £7,000 to replace the seesaw which needs some repairs, nothing urgent so this will be revisited next year where it may be better to go with a repair which will be in the region of £2000 to replace the timber beam with steel. e. Quiet Lanes. Our interest in Duxford Road becoming a Quiet Lane has been registered, awaiting further information. f. Highways. It appears that we have been successful in making Hunts Lane a one way system from the High Street to the A1301, with speed limit reduced to 20 mph. We did not get funding for 20mph in the rest of the village but will soon be putting up speed signs which we hope will help to slow traffic down. Re junctions at New Road and North End Rd, we have received this from the County Council: <i>I am aware of the concerns expressed by the Parish Council and some local residents re the design of the above junction.</i> <i>The matter has also been identified as a potential problem within the ongoing Stage 3 Road Safety Audit.</i> <i>In order to ensure that the design meets current standards for trunk roads (Design Manual for Roads and Bridges) the developer U&C have commissioned a speed survey along the A1301 in the vicinity of the junction to ascertain the actual speeds that domestic vehicles are traversing the road at. The new survey will be undertaken as quickly as possible.</i> <i>This 85% speed is one of the prime design criteria for junctions of minor roads onto 'trunk roads' which while the A1301 does not have that official status for all intention purposes it operates as one. The original speed survey to design the junction was undertaken when the traffic management for the roundabout works was in place and as such may have skewed the data. The new survey will provide a more robust set of information.</i> g. River/weir report. Chris Elliott has been approached as a private resident by Melanie Pankhurst and Lee Outhwaite for a meeting to gain greater understanding of the Weir and flooding prevention in the future, he will report back on what is discussed. h. Hinxfest. Plans are going well and organisers optimistic. This has been advertised on the HPC website and in the Hinxton News with regards to dates, events and booking information. i Locations of speed sign to be decided: a walk round the village to be arranged., Clerk to confirm date.								
2510/07	Public participation time. 15 minutes allowed Gritting at the top of Duxford Road: can this be added to the gritting scheme as vehicles coming from the Ford make the road very slippery in cold weather? Water reading to be taken and sent to Village Hall Committee. The date of the next meeting was queried as it is on the same day as the Hinxfest café, this was confirmed as the 10th Nov, even though the art and tables would be set out, there will still be room for the meeting to be held.								
2510/08	New items for discussion and correspondence.								
2510/09	FINANCE Bank Balances at 6th Oct 2025 <table> <tr> <td>Current A/C :</td><td>£7,668.25</td></tr> <tr> <td>Business /AC :</td><td>£ 41,816.60</td></tr> <tr> <td>Village Hall sec 106 /AC:</td><td>£79,607.49</td></tr> <tr> <td>Total:</td><td>£129,092.34</td></tr> </table>	Current A/C :	£7,668.25	Business /AC :	£ 41,816.60	Village Hall sec 106 /AC:	£79,607.49	Total:	£129,092.34
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Payments were approved and signed off.

Clerk/HMRC	salary/tax/ ink/paper /WFH expenses	confidential
Microsoft	Storage	£70.56
S Lotte	Hinxton News editor	£100
Hugo Fox	Website hosting	£35.99
EE	Broadband	£32.99
Lloyds	Service charge	£4.75
SLCC	Subscription	£95.00
SEE	Streetlighting	£26.66
SEE	Gas/electric	£161.40
LVP Architects	Public consultation boards	£720.00
Playsource	Playground repairs	£1216.80

2510/10

Payments Received

Lloyds	Interest.	£23.59
CCC	Grass cutting contribution	£287.77
SCDC	Sec 106 money	£82,793.16
HMRC	Tax refund	£2102.23

2510/11

Planning Applications Received.

Local Planning Authority: South Cambridgeshire District Council

Proposal: Restore the original brick and flint boundary wall with a wooden gate to the rear of the property to reconnect the wall from an existing pillar, across the rear garden and forming a corner with the north wall.

Site address: 29 High Street Hinxton Cambridgeshire

Reference: 25/02862/LBC

Public Access Link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/02862/LBC>

No objection

Local Planning Authority: South Cambridgeshire District Council

Proposal: T1 Scots Pine - Fell to ground level

T2 Scots Pine - Fell to ground level.

Site address: 18 Duxford Road Hinxton Cambridgeshire

Reference: 25/1077/TTCA

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/1077/TTCA>

No objection

Local Planning Authority: South Cambridgeshire District Council

Proposal: T1 - Mature Oak reduction of 6 - 8m of all scaffold limbs.

Site address: Land At Wellcome Trust Genome Campus Cambridge Road Hinxton

Reference: 25/1090/TTCA

Public Access link: <https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/1090/TTCA>

No objection

2510/12

Items to report for inclusion of next meeting

Using Budget, decide on Precept requirement for years 2026-27

Clerk pay to be approved following NALCs pay review.

2510/13	Dates of next meetings Village Hall 7.30pm 10th November 2025 No meeting in Dec 12th January 2026
2510/14	Part II: Confidential Information Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting. Signature: <i>Anne Charteris</i> Parish Clerk 14 th Oct 2025