

Hinxton Parish Council: Minutes of Meeting held 8th September 2025

Present:

Ceri Williams- Chair
 Sarah Robinson- Vice Chair
 Mike Boagey
 Chris Elliott
 Andy Brown
 Anne Charteris-Clerk
 Cllr McDonald
 Members of the Public: 26

Prior to the Meeting, the latest Village Hall plans were made available to the public for discussion. Colin and Tony Moses, along with Andy Brown explained the designs and invited questions. A survey re cladding options and any other comments, was handed out. Thanks were given to the Moses's, Andy Brown and also Andrew and Gemma for supplying the boards.

	Part 1 : Non confidential information.
2509/0 1	To receive and approve apologies for absence: Hugh Taylor-illness
2509/02	To receive members' declaration of interest for items on this agenda Ceri Williams- Hunts Lane. Chris Elliott-Weir
2509/03	To sign and approve minutes of meeting dated 14th July 2025 The Minutes were approved and signed.
2509/04	Exclusion of the Public. To determine which items, if any, from Part 1 of the Agenda should be taken with the Public excluded.
2509/05	Report from South Cambridgeshire District Councillor P McDonald. Full report can be found on the website but in brief: <u>South Cambs District Council</u> <u>Local Plan update</u> On 15 August the Government announced that funding previously promised to relocate Anglian Water's Waste Water Treatment Plant from Cowley Road in Cambridge will no longer be made available. A major consequence of this is that the substantial Hartree development in northeast Cambridge can no longer be built as planned. Hartree has been planned over seven years and would have provided 8,500 homes for the emerging Local Plan. This is an unexpected move from the Government that may require significant revisions to the Local Plan, which was due for consultation by the end of this year. The detailed consequences are still being explored and I will provide more information soon. <u>Thriplow Proposed Biogas Plant</u> I am keeping a close eye on this and working with County Highways on transport/access issues. Its clear there is huge concern amongst Thriplow residents and others. https://applications.greatercambridgeplanning.org/onlineapplications/simpleSearchResults.do?acton=firstPage <u>Four-day week arrangements permanently adopted</u> The four-day week working arrangements that have been in place at the council on a trial basis for over two years have been made permanent, following a vote at Full Council on 17 July. <u>PlanAI tool tested in planning consultations</u> An artificial intelligence (AI) tool called PlanAI, designed to analyse public consultations more efficiently, has been tested by the planning service on three live planning consultations. The AI tool managed to summarise consultation responses around 60 times

as quickly as the human team in the trial.

Consultation on Supplementary Planning Document

A second consultation has been launched on the draft Greater Cambridge Planning Obligations Supplementary Planning Document (SPD). This follows updates made since the previous consultation in November last year. The SPD provides detailed guidance on how Section 106 contributions will be used. The consultation is open for comments and I would encourage all Parish Councils and interested residents to respond. The consultation period closes at 5pm on Friday 17 October.

<https://greatercambridgeplanning.org/spd>

Improving the High Street grant

Funding of £90k is available for business and community projects to revitalise high streets across South Cambridgeshire. The grant is aimed at projects that revitalise local shopping areas, increase footfall, encourage residents to shop locally and stimulate economic growth.

Cambs County Council

Local Government Re Organisation (LGR)

People in Cambridgeshire and Peterborough are being given a further opportunity to have their say in shaping the future of local government.

The Government wants to change the current structure of local authorities across Cambridgeshire and Peterborough by 2028, through a process known as Local Government Reorganisation (LGR). LGR will replace all seven of the county, city and district councils that currently exist. The new unitary councils that would succeed these current authorities would be responsible for all the local government services in the geographic areas they cover, except for those provided by Town and Parish Councils.

For more information on LGR and to complete the survey, head to Cambridgeshire County Council's website: [Your Future Councils - Your Voice](#).

Highways Structure

A revised Highways structure is announced with new HMO's (Highways Maintenance Officers). There will also be a new reporting system entitled Aurora.

Road Safety

An updated report has been issued on road safety. Please see full report on the PC website.

2509/06

Updates

- a. Wellcome Trust Campus Development. Nothing new to report, a Community Forum will be held on Weds 10th Sept at the Village Hall.
- b. Village Hall extension
 - i. Document to be signed to get access to next round of sec 106 money of £67,385. This was proposed to be signed off by CE, seconded by CW, all in agreement. Document signed.
 - ii. Proposal to become VAT registered. Advice had been sought re becoming VAT registered so that VAT can be reclaimed for building costs etc. Proposed by AB, seconded by CE, all in agreement
- c. Wetlands Committee. CW missed the meeting due to work commitments, the usual walks are continuing.
- d. Playground. Seesaw replacement or repair? Quotes of approx. £1900 were obtained to repair, Clerk to source quotes to replace as this may be cheaper.
- e. Quiet Lanes. Progress is being made in other areas and Peter McDonald has made South Cambs aware of our interest, so we are copied into any future developments. An example is being concluded in the Grafham to Brampton Quiet Lane that may set a precedent.
- f. Dog poo bin location. No need as yet to provide another bin, will continue to monitor the situation.
- g. Highways. A505 report. An update is expected in October for the McDonalds and Fourwentways roundabouts.
- h. River/weir report. Nothing to report.

I. Hinxfest. Report from Mike Boagey "Satisfactory progress on all fronts. Wellcome/Urban and Civic have offered £850 towards the cost of Son et Lumiere lighting equipment, which is almost exactly what it is costing.

Also, they are underwriting £250 worth of printing costs spent through them with their preferred contractor.

The Grant from the Hinxton PC will be put to use in the near future.

This falls below the projected cost, so much of the sundry print will be carried out on the Hinxton News printer, leaving the complicated stuff to the experts.

The Friends of Hinxton Church will acquire a Card reader and the Church is sorting out a proper license to broadcast copyright music"

J Locations of speed sign to be decided- a walk through the village will be arranged to see the best place to put the sign.

2509/07

Public participation time. 15 minutes allowed

2509/08

New items for discussion and correspondence.

- Local Highway Initiative grant opens soon- is there anything we would like to apply for? Clerk will apply for the 20mph speed restriction again.
- Letter from resident re New Road turn – this is at the end of the Minutes.
- Propose and seek agreement that the Wellcome grant towards HinxFest25 be paid to the Parish Council in the first instance- Clerk to invoice Wellcome.
- To discuss whether Community Liaison Minutes should be published- check with Urban and Civic. An email has been sent to check with them, but Peter McDonald said that these should be published.

2509/09

FINANCE

Bank Balances at 2nd Sept 2025

Current A/C : £4,420.22

Business /AC : £ 41,793.47

Village Hall sec 106 /AC: £757.49

Total: £46,971.18

Payments for approval, circulated prior to meeting. Approved and signed off.

2 months figures

Clerk/HMRC	salary/tax/ ink/paper /WFH expenses	confidential
MD Landscapes	Grass cutting	£260.00
Microsoft	Storage	£70.56
S Lotte	Hinxton News editor	£200
Hugo Fox	Website hosting	£71.98
EE	Broadband	£65.98
LLoyds	Service charge	£8.50
Elan City	Speed sign	£2987.99
CloudNext	Email and domain	£60.00
PEM Ltd	Legal Advice	£1080.00
Sharman Grinwald	Mechanical/electrical services village Hall	£4560.00
SEE	Street lighting	£566.62
LVP Architects	Public consultation boards	£2040
Chubb	Fire services	£70.92

2509/10

Payment Received

LLoyds	Interest.	£54.53
SEE	Refund	£639.76
Steve Trudgill	Balance of beneficiary	£2661.30
Village Hall Committee	utilities	£473.34

2509/11	<p>Planning Applications Received.</p> <p>Local Planning Authority: South Cambridgeshire District Council Proposal: Erection of detached timber framed carport, north of main dwelling. Site address: 129 High Street Hinxton Cambridgeshire Reference: 25/02768/HFUL Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/02768/HFUL <i>Comments by 10th September- no objection</i></p> <p>Local Planning Authority: South Cambridgeshire District Council Proposal: Construction of an extension to the existing forecourt sales building Site address: Whittlesford SF Connect Whittlesford Bridge A505 From Pampisford To Duxford Reference: 25/03019/FUL Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/03019/FUL <i>No objection</i></p> <p>Local Planning Authority: South Cambridgeshire District Council Proposal: Replacement of existing condenser unit with 2no. new condenser units Site address: Wellcome Genome Campus Hinxton Hall Cambridge Road Reference: 25/02968/FUL Public Access Link: https://applications.greatercambridgeplanning.org/online-applications/PLAN/25/02968/FUL <i>No objection</i></p>
2509/12	<p>Items to report for inclusion of next meeting</p>
2509/13	<p>Dates of next meetings Village Hall 7.30pm 13th October 2025 10th November 2025 No meeting in Dec</p>
2509/14	<p>Part II: Confidential Information</p> <p>Exclusion of the Press and the Public: To resolve that in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and by reason of the confidential nature of the remainder of the business, the Press and the Public be excluded from the meeting.</p> <p>Signature: <i>Anne Charteris</i> Parish Clerk 10th Sept 2025</p> <p>Appendix</p> <p>Correspondence re New Road:</p> <p>I am writing to raise a road safety concern regarding the new left-hand junction from the A1301 into New Road, Hinxton, following the recent layout changes associated with the nearby roundabout at the Genome Campus development.</p> <p>Based on site measurements I have personally conducted following a recent near-miss and comparison with recognised UK highway design standards (Manual for Streets and Design Manual for Roads and Bridges – CD 123), there appear to be two key areas where the junction geometry falls below recommended parameters for a 40 mph rural road:</p> <ul style="list-style-type: none"> 1. Junction Radius <ul style="list-style-type: none"> ○ Guidance: For a 40 mph road with mixed traffic, a kerb-line radius of 15 m to 25 m is recommended to allow safe turning manoeuvres, adequate visibility, and to accommodate larger vehicles without encroaching on opposing lanes. ○ Measured: The radius of curvature at the junction is approximately 7.5 m, around half the minimum recommended even for 30 mph roads (10 m to 15 m). This acute

radius is likely to require vehicles to slow abruptly and take wide turning paths, increasing the potential for conflict.

2. Distance from Roundabout

- Guidance: For a junction following a roundabout, a minimum separation distance of 60 m to 80 m is recommended for roads with a 40–50 mph limit. This ensures adequate driver reaction time and reduces the risk of rear-end or side-impact collisions.
- Measured: The distance from the roundabout exit to the start of the junction kerb is 50 m, which is below the recommended minimum for the posted speed limit.

Implications:

Both the tight acute radius and the insufficient separation from the roundabout reduce the margin of safety for drivers, particularly those unfamiliar with the area. This is compounded by the leftward curvature of the exit road from the roundabout, which further limits sightlines and driver preparation time.

Request:

I respectfully request via the Parish Council, that the Highways Authority reviews this junction against current design standards and considers appropriate remedial measures.

I would also be grateful if the technical drawings, swept-path analyses, and the design assumptions used in the original scheme could be made available for review.

Given local concern about the safety of this junction, I believe early action would be in the public interest to mitigate the risk of a serious incident